



FGB Meeting 17 January 2024 Part One - Minutes

Present:

Victoria Abbott (VA)	Adam Boshoff (ACB)
Amy Betterton (AB)	Kyra Mumford (KM)
Aaron Twaits (AaT)	Lucy Smith (LS)
Tom Crees (TC)	Tim Hingston (TH)
Ben Cross (BC)	Kerry Dixon (KD)

In attendance:

Pam Langridge (Clerk)
Carolynne Ballard (Burser)

Welcome & Apologies

Apologies received and accepted for MM and NF.
AB & AaT declared business interests.

Constitution

Welcome to Ben Cross parent governor and Kerry Dixon Co-opted governor.
Kyra Mumford has agreed to join Adam as Co Chair. Adam will step down when Moss Lane completes the academisation process with The Learning Partner Trust.

Approval of Minutes

Accepted

Chairs Update

Governors were advised about the consultation re proposed admissions policy for St Marks's school. Changes are reflective of the four local churches amalgamating to create Godalming Minster which will widen the parish catchment area and may be impactful on Moss Lane future admission numbers.

Other points to note were the academisation of Busbridge Infant School which has resulted in a high level of investment spend and building works creating more classrooms which may lead to an increase in future PAN numbers.

It was also noted that there is a drop in the Surrey birth rate numbers.

It was agreed a number of factors may impact future admission numbers at Moss Lane, currently have 49 first choice places and 66 2nd choice places.

Governor Actions / Training / Visits

[Governors were reminded to visit termly in line with strategic lead responsibilities.](#)
[KM & ACB to reallocate strategic lead roles, and circulate.](#)

KD asked how to governors arrange to visit and was advised once strategic leads have been allocated visits should be arranged either via teacher or HT.

Governors were reminded there is to be no judgement on quality of teaching, visits need to be focused on pupils or area of enquiry.



GLP / Academisation Update

Governors were advised there is likely to be a press release later this week re LTP. A meeting has been arranged with LTP, SCC and Diocese to resolve land issue. VA attended Safeguarding meeting at LTP and has come away with outcomes and a clear action plan to implement.

Safeguarding

Governors reviewed attendance data.
Attendance currently sits at 95% which is positive.
No cases of persistent absence currently.
Governors discussed implementing fines for unauthorised absences.

Well Being

Governors were advised that despite being January staff well being was not a concern.
HT reported a new benchmarking system has been purchased as an assessment tool for pupil well being to help identify children who require support earlier and with a more consistent approach.

Policies

Pay Review policy was ratified.

Head Teacher Update

Governors noted the financial implication of only 160 pupils on role.
Governor asked if Ofsted inspections had been reinstated, they might continue after 22 January but without judgement, awaiting confirmation.
Governors asked how long fire drill took, 2min 2secs, very good outcome.
Governors asked if progress of speech and language could be reported at end of year, HT agreed SENCO could include in summer term report.
Governors requested a change to the wording in policy re attendance.

ACB & KM were invited to join a learning walk at 10am on 23 February.

Governors were advised next GLP Board meeting is at 8.30am 13 March, Jubilee Hall.

Confidential Items

None

Dates of future meetings

21 February, 13 March (finance only), 24 April, 10 July