



FGB Meeting 17 April 2024 Part One - Minutes

Present:

Victoria Abbott (VA)	Adam Boshoff (ACB)
Amy Betterton (AB)	Kyra Mumford (KM)
Tom Crees (TC)	Tim Hingston (TH)
Ben Cross (BC)	Kerry Dixon (KD)
Nigel Freeman (NF)	Lucy Smith (LS)

In attendance:

Pam Langridge (Clerk)
Carolynne Ballard (Bursar)

Welcome & Apologies

AB declared business interests as well as KD & TC.
BC declared that he will applying for a place for his son re Admissions policy ratification.
Apologies received for AaT

Constitution

There are no vacancies to report.

Approval of Minutes

Approved

Learning Partners Trust / GLP Update

Governors were advised that recent meeting was successful with LPT Trustees agreeing to move forward. SCC have to carry out due diligence and hopefully of a join date of September.
Governors acknowledged the workload will increase this term for CB, albeit supported.
Governors were advised school is still in Ofsted window until the financial agreement has been signed.

Governors were advised Loseley Field School have taken on Exec Headship for Farncombe Infant School for a 2 year period, who may then decide to join LPT.

Chairs Update

Governors were advised the Annual Planner will be issued for 2024/25 at next meeting.

[Governors were all asked to commit to a school visit ahead of July's FGB meeting. ACB, KM and VA to meet to schedule FGB dates for next year then circulate.](#)

Governors were reminded to access training provided by SAFE and LPT. The LPT resources are located under CPD in the online news bulletin.



Governors noted GJS have recently issued a letter to parents about finding for periods of absence in excess of 5 days. After a robust discussion it was agreed Moss Lane would not adopt the same policy.

Governors agreed it would be useful to know what other local infant schools implement.

Head Teacher Update

Governors thanks HT for report.

It was noted during the Fire Drill the Nest was not evacuated as there was no alert. [H&S governor to support sourcing of alert and to check if fire alarm installed.](#)

Governors can expect two additional quotes for the refurbishment work in Bees.

Governor Strategic Lead Updates

KD & TC reported on their visit on World Book Day. TC to arrange to interview pupils as Safeguarding lead. KD will arrange to meet with Mrs King.

TH visited with AB focusing on reading and phonics. Understanding the new reading scheme, how it's managed and the data is churned. It was a useful and information visit and governors can be assured reading is in a good place at Moss Lane.

LS reported staff had returned happy after a restful Easter break.

ACB advised the Finance meeting had gone ahead in March and HT appraisal has been done. Agreed to circulate a prep sheet for Ofsted visit for Governors.

NF advised he will continue to focus on website as part of Communication. Looking to streamline and update the website to make more navigable. Will put together a proposal for exiting provider. Focus on best practise and user friendly.

BC updated governors about recent training and informative meeting with Senco. Interested to note that numbers in Surrey are above National Average reflected at Moss Lane with current numbers of EHCPs. Advised to put plans & provisions in place ahead of next cohort in anticipation of a further increase.

KM advised she had accompanied learning walk and was impressed with how confident and comfortable the children were.

Governor Action List

Action list updated. Focus on website and Ofsted prep sheet.

Safeguarding

Governors noted new security on front door and agreed that the perimeter of the playground should be secured with high fencing / gate next.

Governors were advised new social media checking policy now in place.



NF noted a reduction in behavioural incidences which is due to the correct level of support now being provide to one pupil.

Well Being

New water heater to be installed in new staff break out area and then the move from the upstairs staff room to new location will be completed.

Policies

Governors ratified Admissions policy, noting comments from AaT via email, shared with school office.

Confidential Items

None

Dates of Future Meetings

10 July 2024

AOB

Governors were advised the delayed budget would require ratification by 24 May and will be shared via email.

Governors were advised of upcoming notable events and dates:

1 June Town carnival parade

5 June Sports day

7 June Safeguarding audit

15 June Summer Fair

27 June New parent talk

11 July Open afternoon