



## **FGB Meeting 12 November 2025**

### **Part One - Minutes**

Victoria Abbott (VA)  
Ben Cross (BC)  
Kyra Mumford (KM)  
Tom Crees (TC)  
Kerry Dixon (KD)  
Aaron Twaites (AT)  
Jara Pizarro de la Calle (JP)

In attendance Pam Langridge

#### **Welcome / Apologies / Declarations of Interest**

Apologies accepted for AB & GF. Noted JP needs to leave meeting early.

Declarations of interest unchanged.

#### **Chair Update**

Governors have received the annual work planner realigned with strategic leads.

[Governors asked to please digest and feedback](#)

Please take note of suggested monthly activities and actions and schedule termly school visits in line with area of responsibility.

It was agreed a minimum of one visit per term per governor.

Please use governor hub to record visits.

AB and GF to share responsibility for communications & website.

Governors are invited to Christmas Lunch on 5 December.

Parent survey re extended October half term results were shared. 48 responses in total. Governors agreed Moss Lane should align with GJS and Busbridge Junior School where possible. Clerk to email both schools. It was agreed a decision should be made before the end of term and communicated to parents.

GLP Board meeting 13 November – BC & VA to attend.

#### **Constitution**

New proposal shared with Governors Schools Alliance for Excellence who advised we must include 2 Foundation Governors in Instrument of Governance. New proposal to be put forward at next GLP meeting for agreement:

1 x LA, 2 x Foundation, 2 x Staff, 2 x Parent, 2 x Co-opted. Total 9. BC & VA to add to AOB 13 November.

It was agreed complaints and appeals panels would be combined.



## **Approval of Minutes**

Agreed

## **Head Teacher Update**

Governors were advised number of year R pupils higher than anticipated, and higher than other local schools.

Parent tours are well subscribed.

GF & VA met with Paul Fellows to discuss the poor service and support from SEND in SCC.

Governors were impressed with current profile of school in community and social media.

Governors were advised Innovate have terminated their catering contract with the school after continued disruption to quality of food and provision of servery staff. School have employed two servery staff totalling 6 hours per day which was not budgeted for. Governors recognised critical time lines and impact of cancelled contract. Actions agreed:

1. [Contact 1215 to see if they can provide service](#)
2. [Governors to receive a weekly email update of progress](#)
3. [Raise at GLP Board](#)
4. [SBM to collate a summary of local school's catering provider, numbers and kitchen facilities](#)

There is no obligation to provide hot meal but it was recognised this would impact future admissions.

Governors were advised VA and AB are researching possibility of providing wrap around care on site after some parent complaints of current provider received. Agreed wrap around care would be really attractive and impactful on admission numbers but recognised logistically challenging and could impact lettings. Governors look forward to receiving more detail of the options and are keen to help support review of provision.

## **Strategic Lead Updates**

### **Resources**

Governors were advised the playground works are now complete and are invited to opening ceremony at 2.30pm on 9 December.

Governors were advised the year R wet room refurbishment complete and year 1 & 2 flush handles have been replaced and are in full working order.

Drainage works – still ongoing issue with odour. We have used up funds in Buy Back scheme, need to wait until April when funds refresh before requesting expensive investigation and repair works.

Fire Survey completed – await recommendations, likely to need additional alarms and sensors which may impact budget.



IT – replacement server expected, costs anticipated. TC offered to look at proposal and quotes and offer second opinion.

### **Policies**

Admissions, Charging and Remissions and Behaviour statement policies ratified. Some small amendments to be made before publishing:

Behaviour Statement – missing Appendix 2

Charging and Remissions – references academy on page 1, please remove.

### **Confidential Items**

None

### **Dates of Future Meetings**

4 February 2026 – C&L

22 April 2026 – Resources

8 July 2026 – C&L