



FGB Meeting 13 November 2024 Part One - Minutes

Present:

Victoria Abbott (VA)	Adam Boshoff (ACB)
Amy Betterton (AB)	Kyra Mumford (KM)
Tim Hingston (TH)	Lucy Smith (LS)
Aaron Twaits (AaT)	Kerry Dixon (KD)
Ben Cross (BC)	Nigel Freeman (NF)
Tom Crees (TC)	

In attendance:

Pam Langridge (Clerk)
Carolynne Ballard (Bursar)

Welcome / Apologies / Declarations

All governors were in attendance.
Business interest declarations unchanged.

Constitution

ACB backfill proving difficult to recruit. Agreed to move NF to Co-opt Governor and recruit a Parent Governor. Clerk to instigate paperwork.

Approval of Minutes

Agreed minutes a true reflection of meeting.

Academisation Update

Governors were sign posted to recent letter for Learning Partners Trust detailing the circumstances around the land and why academisation cannot currently proceed.

Given the changes resulting from Surrey County Council removing the option of a reassigned lease, a report detailing the enclosed information was subsequently submitted to Trustees for consideration. The significant uncertainties resulting from the adjusted position of the Local Authority and the Site Diocese's subsequent requirements left Learning Partners Academy Trust Trustees with an unresolvable situation.

Whilst Governors recognised this is a disappointing outcome it was noted that the decision making or outcome could not have been further influenced. Moss Lane will continue to operate as a maintained school under SCC and the children and parents should feel no impact. An application for the usual funding has gone ahead on this basis.

It was recognised staff CPD provision has been impacted but this can be sourced elsewhere.

Chair to draft letter to parents to advise of outcome and cc Jack Mayhew.



Chair Update

Governors agreed to Code of Conduct.

Head Teacher Update

Governors were advised that since HT report circulated there has been 1 pupil suspension for a period of 3 days.

Governors noted low numbers and an increase in EAL and ECHPs.

PPG attendance data is good at Moss Lane.

Governors requested Venn diagram be included in next C&L report.

All staff have completed mandatory training.

There are now 4 pupils on part time timetables. New coding means that if they attend all the agreed sessions they will achieve 100% attendance whereas old system would not account for a reduced timetable.

Governors agreed as there have been no specific changes to the EYFS induction process there was no need to send out parent questionnaire to review the process. Instead all parents will be signposted to Ofsted questionnaire.

Governors were provided with a Resource update which included a quote for the playground fencing to be paid for out of Capital budget to meet safety and safeguarding requirements. Governors were advised the agreed works in Bees will no longer go ahead with the exception of replacing the back door.

The budget has been delayed and it is hoped to be circulated prior to February FGB and agreed by email.

Governor Strategic Lead Update

Governors were reminded to prepare a short update for their responsibilities for each FGB.

Finance: Change in government has delayed budget.

Safeguarding: Governor to book visit.

SEND: Governor meeting with SENCO this week.

EYFS: Governors thanks KD for her visit and training reports.

Governor Action List

Reviewed.

[VA to circulate SPD front page.](#)

Governors reminded to read KCSIE 2024.

Governors encouraged to read new DoFE guidance on attendance to understand the expectations around fining and the difference between severe and persistent absence.

[Skills audit added to action list.](#)



Safeguarding & Attendance

Included in HT report

Policies

Health & Safety, Special Education Needs & Data Protection ratified by governors.

Confidential Items

None

Dates of Future Meetings


5 February – Children & Learning

5 March – Finance committee meeting

30 April – Children & Learning

18 June – Resources

9 July – Children & Learning

Governors were invited to attend any of the up and coming Christmas events. 

Governors thanked Adam Boshoff for his time and commitment to Moss Lane school as Governor and Chair for the past 8 years. Adam will formally step down at the end of term.